



COLUMBIA PUBLIC SCHOOLS
APPLICATION AND PERMIT FOR USE OF SCHOOL BUILDINGS

Name of Applicant Dr. Terry Allee Date 6/17/16
 Organization Name/Purpose MO-CASE
 Name of School to be Used Aslin
 Portion of School Desired Board Room and Training Room
 Probable Attendance 75-100 Amount of admission to be charged NA
 Purpose for which premises will be used Regional Training for School District and Building MTSS teams

TIME DESIRED

<u>Day of Week</u>	<u>Date(s)</u>	<u>From</u>	<u>To</u>
<u>Thursday</u>	<u>October 27, 2016</u>	<u>9am</u>	<u>5pm</u>
<u>Thursday</u>	<u>November 10, 2016</u>	<u>9am</u>	<u>5pm</u>
<u>Thursday</u>	<u>February 2, 2017</u>	<u>9am</u>	<u>5pm</u>

The undersigned hereby makes application to the Columbia School District for the use of school facilities and certifies that the information given above is correct. The undersigned further states that he/she has the authority to make this application and agrees that the applicant will observe all regulations of the Board of Education and **will promptly pay any agreed rental fees, as assessed by the Director of Athletics.** A certificate of insurance shall be provided prior to use of the facility. The applicant will exercise the utmost care in use of the school premises and property and will pay for any damage arising from use of said premises and property. By executing this application, applicant acknowledges receipt of a copy of the Board of Education policy related to the use of school facilities and agrees to adhere to the provisions of that policy (see policy on reverse side).

APPLICANT

APPROVAL

Terry Allee
 Name (Print or type)
3550 Amazonas Drive
 Address (Street or P.O. Box)
Jefferson City, MO 65109
 City, State, Zip
816-517-8283 6/17/16
 Phone No. Date
terryallee@gmail.com
 Email (please print)
Terry Allee
 Signature of Applicant

 School Approval (Principal/Calendar Keeper) Date

 Building Use Coordinator or FSDirect # Date

 Rental Fee

CERTIFICATE OF INSURANCE ATTACHED **YES**
 (Must Be Received Prior To Processing Application)